**In-Person Members**

**Michigan Balance of State Continuum of Care**

**December 13, 2018**

**Meeting Minutes**

Kelly Rose

**Non-Voting In-Person Attendees**

*CoC Coordinator-Christina Soulard*

**Call-In Members**

Theresa Beasley; Maria Martin; Pat Niksich; *Vice Chair-Lori Pieri*; Dodie Rautiola; Ashley Halladay-Schmandt; John McLintock; *Chair-Tina Allen*; Kelcey Lilley; Hannelore Dysinger; Alice Stone; Marcia Marques; Emily Blocher; *Secretary-Christa Jerome;* Diana Hanna; Cynthia Arneson; Jennifer Rodgers; Kim Cain; Kaleigh Buris; Eva Rohlman; Doug Lewis; Teagan Lefere; Alex Miller; Ragan Cudney; Rebecca Zemla, Melinda Johnson; *Treasurer-Denise Cornelius*; Lynn Hendges; *Past Chair-Eric Hufnagel*; Pam Kies-Lowe.

**Non-Voting Call-In Attendees**

Bruce Beaudoin; James Johnson; Kael Meyer; Misty Fogg; Laura Reaume; Grace Ronkaitis; Melodie Linebaugh; Victoria Purvis.

**Welcome and Introduction**

Meeting was called to order at 10:01 a.m.; Tina Allen welcomed all attendees.

**Review/Approve Agenda**

*Tina asked if there were additions or comments to the December 2018 Agenda; there were no objections or comments noted – consensus recorded for the December 2018 Agenda.*

**Review/Approve Minutes**

*Tina asked if there were corrections or comments to the November 2018 Meeting Minutes; there were no objections or comments noted – consensus recorded for the November 2018 Minutes.*

**Using HCV in your Coordinated Entry System ~ Soulard**

Christina provided information on Housing Choice Vouchers and how they could be, and are being, applied within Local Planning Bodies. A copy of the Prezi slide show is available on the [www.miboscoc.com](http://www.miboscoc.com) website. Coordinated Entry System. She focused on 5 topic areas; Definition, Coverage, Utilization, Opportunities and Resources.

**Coordinated Entry Committee Report ~ Halladay-Schmandt**

* The Committee has met with OrgCode regarding information that was gathered from the evaluation process; trainings for identified needs will be planned accordingly.

**Finance Committee Report ~ Cornelius**

* The Committee presented drafts of Finance Committee Policy and Procedures, Funding Request Form, Funding Request Summary Report. Denise provided an informational overview of each document. *Tina asked if there were additions or comments to the Finance Committee Policy and Procedures, Funding Request Form, or Funding Request Summary Report; there were no objections or comments noted – consensus recorded for the presented Finance Committee Policy and Procedures, Funding Request Form, and Funding Request Summary Report.*

**Performance and Outcomes Committee ~ Stone**

* Christina will be connecting with Local Planning Bodies to set up a date for her to visit. The Performance and Outcomes Measurers Committee Policies and Procedures were approved at the last meeting.

**Membership and Nominating ~ Jerome**

* Christa reported that she will be in contact with local HARAs for the counties who are not represented on the Governance Council. Eight seats are vacant across the Regions.

**Contractual Oversight Committee ~ Dunn**

* The Committee is working on reaching out to other communities to inquire about their specific processes regarding contractual oversight and its implementation. Meetings will be set up with these communities after the beginning of the year.

**HUD CoC Application and Evaluation Committee ~ Pieri**

* This Committee not has met and will be reaching out for feedback from applicants to identify positives and negative of the last application round.

**Vulnerable Populations Committee ~ Soulard**

* The Committee needs to appoint a new chairperson for this committee; any Governance Council Member interested in being the Chairperson of this committee can contact either the MIBOSCOC Coordinator or Secretary.

**Public Comment/Announcements**

* No public comment noted.

Meeting adjourned 11:24 am

Submitted by:

Christa Jerome

December 2018