**In-Person Members**

**Michigan Balance of State Continuum of Care**

**November 8, 2018**

**Meeting Minutes**

Kelly Rose

**Non-Voting In-Person Attendees**

*CoC Coordinator-Christina Soulard*

**Call-In Members**

Maria Martin; Lisa Schmierer; *Vice Chair-Lori Pieri*; Ashley Halladay-Schmandt; John McLintock; *Chair-Tina Allen*; Adam Travis; Kelcey Lilley; Roman Hank; Hannelore Dysinger; Father Tom Anderson; Alice Stone; Keith Moore; *Secretary-Christa Jerome;* Diana Hanna; Cynthia Arneson; Kim Cain; Jennifer Rodgers; Doug Lewis; Alex Miller; Melinda Johnson; *Treasurer-Denise Cornelius*; Lynn Hendges.

**Non-Voting Call-In Attendees**

Bruce Beardoin; James Johnson; Kael Meyer; Valerie Williams; Jason Parks; Jill Shoemaker; Janet Irrer; Gerry Leslie; Kathleen Hines; Andrea Sneller; Grace Ronkaitis; Rod DesJardins; Victoria Purvis.

**Welcome and Introduction**

Meeting was called to order at 10:02 a.m.; Lori Pieri welcomed all attendees.

**Review/Approve Agenda**

*Lori asked if there were additions or comments to the November 2018 Agenda; there were no objections or comments noted – consensus recorded for the November 2018 Agenda.*

**Review/Approve Minutes**

Lori asked if there were corrections or comments to the October 2018 Meeting minutes; Alice Stone commented those listed under the “Non-Voting Call-In Attendees” should be listed under the “Non-Voting In-Person Attendees”; there was not a call-in option for the October 2018 Meeting. No other additions or comments to the minutes were noted – consensus recorded with recommended change.

**2019 Point in Time Count ~ Soulard**

Christina provided an overview of the PIT Count and the HUD Language and Standards regarding. The count is recording information for anyone (sheltered) staying in emergency shelter, Transitional Housing, hotels paid by charity, and anyone (unsheltered) staying in a car, park, abandoned building, transportation stations (bus/train), campground, or place not meant for human habitation. Local Planning Bodies should be speaking about how The Count will be completed, who will be involved, why it is being done, and how will the results gained from The Count will be used and shared within the community and beyond.

Michigan Coalition Against Homelessness explained the importance of announcing the PIT Count 4-6 weeks prior to “count night” and the reasons why the count is important for the community and what the information will be used for. Those providing information need to understand and be comfortable with the reason why and how their data is being collected. MCAH has not been informed if there will be changes to the required questions, but webinars will be scheduled closer to “count night”.

The PIT Count date is scheduled for Wednesday, January 30, 2019. For further information, the Prezi Presentation will be available on the [www.miboscoc.com](http://www.miboscoc.com) website and MCAH has resources available at [www.mihomeless.org](http://www.mihomeless.org).

**Coordinated Entry Committee Report ~ Halladay-Schmandt**

* The Committee is still awaiting the report from OrgCode. Christina has reached out to David from OrgCode to inquire about what the next training steps will be across the Balance of State. While waiting for OrgCode, the Committee will start working on some common language, exploring common myths, quick one-liners, elevator speeches, and real conversation about what is and is not working regarding coordinated entry and how the group can work as a co-hort.

**Finance Committee Report ~ Cornelius**

* The Committee has been drafting a Policy that will help clarify the Finance Committee Roles & Responsibilities, how items are brought to the Governance Council for approval and access of financial spreadsheets to council members.
* Unspent Summit Stipend Reimbursement was discussed and how it will be used.
* An Amendment to move $15,000 is in process and has been initiated by MSHDA.

**Performance and Outcomes Committee ~ Stone**

* The Committee met and prepared the Performance and Outcome Measures Committee Policies and Procedures that were shared with Governance Council Members prior to today’s meeting. *Lori asked for feedback on the presented Policies and Procedures; there were no additions/deletions/comments stated to the Policies and Procedures – consensus noted.* There is a meeting scheduled for the end of November.

**Membership and Nominating ~ Jerome**

* Seven seats are still vacant across the Regions. Nominations for the Vice Chair & Treasurer of the BoS CoC Executive Committee are being solicited; nomination form is available on the [www.miboscoc.com](http://www.miboscoc.com) website.

**Contractual Oversight Committee ~ Dunn**

* The Committee is working on reaching out to other communities to inquire about their specific processes regarding contractual oversight and its implementation. Meetings will be set up with these communities after the beginning of the year.

**HUD CoC Application and Evaluation Committee ~ Pieri**

* This Committee has not met since closing of the application process but will be developing a process to gather feedback regarding the last application process from applicants. This Committee will schedule a meeting during the beginning of 2019.

**Vulnerable Populations Committee ~ Soulard**

* Due to work responsibilities, Bill Jessup has submitted his resignation to the Governance Council. The Council will need to appoint a new chairperson for this Committee; anyone Governance Council Member interested in being the Chairperson of this committee can contact either the MIBOSCOC Coordinator or Secretary.

**Public Comment/Announcements**

* Alice shared that during the PIT Count last year, they partnered with the Department of Natural Resources (DNR) and the Forest Service and Christina reminded attendees of Local Law Enforcement.

Meeting adjourned 11:02 am

Submitted by:

Christa Jerome

November 2018