**In-Person Members**

**Michigan Balance of State Continuum of Care**

**March 14, 2019**

**Meeting Minutes**

Kelly Rose.

**In-Person Non-Member**

*CoC Coordinator-Christina Soulard;* Jessica Vail; Nicole Schalow.

**Call-In Members**

Theresa Beesley; Becca LaChapelle; Lisa Schmierer; *Vice Chair-Lori Pieri*; Ashley Halladay-Schmandt; *Chair-Tina Allen*; Kelcey Lilley; Roman Hank; Hannelore Dysinger; Father Tom Anderson; Alice Stone; Windy Near; Marcia Marques; Emily Blocher; *Secretary-Christa Jerome;* Diana Hanna; Jennifer Rodgers; Kim Cain; Kittie Tuinstra; Eva Rohlman; Doug Lewis; Alex Miller; Rebecca Zemla; Angila Heinitz; Emily Cornwell; *Treasurer-Denise Cornelius*; Clint Brugger; *Past Chair-Eric Hufnagel*; Lynn Hendges.

**Call-In Non-Members**

Grace Ronkaitis; Victoria Purvis; Jason Parks; Michelle LaJoie; Rebecca Tallegrio; Laura Reaume; Janet Irrer; Gerry Leslie; Misty Fogg; Bruce Beaudoin; Pam Elise; Donna St. John.

**Welcome and Introduction**

Meeting was called to order at 10:04 a.m.; Tina Allen welcomed all attendees.

**Review/Approve Agenda**

Tina asked if there were additions or comments to the March 2019 Agenda. *There were no objections or concerns noted – consensus recorded for the March 2019 Agenda.*

**Review/Approve Minutes**

Tina asked if there were corrections or comments to the February14, 2019 Meeting Minutes. *There were no objections or concerns noted – consensus recorded for the February 14, 2019 Meeting Minutes.*

**Increasing the Effectiveness of the Local Planning Body ~ Soulard**

* The presentation covered areas of the Local Planning of Background, Focus Areas, Strategies and How to be Successful. A copy of the presentation slides and a voice recording are available on the [www.miboscoc.com](http://www.miboscoc.com) website.

**Coordinated Entry Committee Report ~ Halladay-Schmandt**

* The Committee has not met since last month where they made a recommendation to the Finance Committee to purchase ASANA an Online Platform. This platform will be used to create a coordinated entry “safe place” to ask questions of peers and share ideas. It will also become another toolbox item for Local Planning Bodies to support universal messaging surrounding coordinated entry.

**Finance Committee Report ~ Cornelius**

* The Committee supported the request of the Coordinated Entry Committee’s to purchase ASANA.
* A request has been submitted by MCAH to perform Statewide Trainings; the Committee supported this request.
* The Committee has finalized the collection of back up documentation for the $500 Homeless Summit Stipend.
* Still collecting back-up documentation from BOS counties for the System Coordination Funds $1294/per county); submit back up documentation to MIBOSCOC Coordinator.

**Performance and Outcomes Committee ~ Stone**

* Met on March 12 at 9:00; discussed date at the system and data level. Next meeting is April 9th at 9:00 by phone; have invited MDHHS & Salvation Army to include them in the data discussion.

**Membership and Nominating ~ Jerome**

* Met on February 26 and are in the process of setting up a system to track attendance and seat appointment date to comply with Governance Charter.

**Contractual Oversight Committee ~ Cornelius**

* The Committee will me on February 21 at 1:00 p.m. and reviewed the Agreement between MSHDA (Lead Agency) and MCAH (HMIS System Lead); the agreement has been given to MSHDA & MCAH for review/approval.
* The Committee will be reviewing the Memorandum of Understanding between MIBOSCOC and MCAH along with the Collaborative Applicant Agreement which is currently held between MIBOSCOC/MSHDA/MCAH – this will need to be completed prior to the HUD FY19 NOFA Season; meeting date will be forthcoming.

**HUD CoC Application and Evaluation Committee ~ Pieri**

* This Committee met on March 4 and reviewed feedback received regarding last year’s application evaluation process. Members are working on a draft in hopes of presenting it in April for approval.
* HUD FY19 NOFA is expected to be released in May.

**Vulnerable Populations Committee ~**

* Youth Committee (Chair – Cindy Arneson) – the Committee has not met.
	+ Rapid Results Institute, funded by HUD, contacted the BOS and asked if there were communities interested participating in a 100 Day Youth Challenge; one Community (Wexford, Missaukee, Manistee) wrote of interest.
* Domestic Violence Committee (Chair – Shelly Safi) – the Committee met early in the month.
	+ The FY18 NOFA and application was reviewed. Members are working on putting together a narrative to have ready for the FY19 NOFA release.
* Veterans Committee (Chair – Carly Huffman) – the Committee met February 26.
	+ Manistee, Missaukee, Wexford has met Functional Zero regarding homeless veterans.
	+ The Committee focused on establishing its primary purpose/goals and set a meeting schedule.

**Coordinator Update ~ Soulard**

* Participation in the HUD FY18 NOFA Debrief occurred; MIBOSCOC’s scores increased from last year’s application, but there are improvements to be made. This debrief has set the stage for planning related to the FY19 NOFA release.
* The webinar platform for the Governance Council has been changed to Zoom. The meeting registration will be resent out Members to ensure they have the current registration link and access information.

**Public Comment/Announcements**

* Kelly Rose reported that MSHDA is looking for feedback regarding recommended changes to eligible expenses under the Emergency Solutions Grant. The Housing Choice Voucher 2019 Budget has been released and due to increased rental costs, the program will be right-sizing the number of vouchers available throughout the State; Communities may not have any waitlist draws until the right-sizing is finalized.

Meeting adjourned at 10:59 am.

Submitted March 2019: Christa Jerome, MIBOSCOC Secretary