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|  | Michigan Balance of State Continuum of Care  **Project Evaluation Committee Meeting**  August 13, 2018  3:00 p.m.  Webinar:  **https://attendee.gotowebinar.com/register/5356199819074044162** |

**Meeting Minutes**

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| 3:00-3:05 | **Welcome and Introduction**   * Attendees: Adam Traviss, Anne van den Goor, Becky Zemla, Christina Soulard, Janet Irrer, Jesica Vail, Lori Pieri, Michelle LaJoie, Nicole Schalow, Tina Allen * Absent: Becky Zemla, Betsy Huggett, Candace Morgan, Michelle Edwards, Prudence Anguilm, Randy Horstman, Rose Meyer |
| 3:05-3:10 | **Review/Approve Agenda (action item)**   * Tina Allen – Motion to approve * Michelle LaJoie – Second * Approved   **Review/Approve Minutes (action item)**   * Michelle LaJoie – Motion to approve * Tina Allen – Second * Approved |
| 3:10-3:20 | **Set-Up Discussion: What is available for reallocation**   * Project type and amount: * PSH * $119,519 |
| 3:20-3:30 | **Review Renewal Projects Seeking Additional Funds, Plus HUD CoC Program Coverage within the BoS CoC**   * What resource is most needed in the BoS CoC? * Where is this resource needed? * Who can best deliver it? * CoC has established priority to serve the chronically homeless population * Non-renewing project is a first-year renewal PSH project; need to consider another PSH project to possibly continue housing those assisted under project during FY17 * When reallocating funds, need to ensure that grant dates between the projects align * Non-renewing project current covers Region 2; consideration for project to establish/continue coverage |
| 3:30-3:40 | **Confirm Recommendation for Reallocation**   * Action Needed: Group vote to confirm reallocation * Motion: move reallocated funds to MDHHS PSH Dedicated Plus project, ensure least disruption in service delivery by aligning project dates or establishing new project dates * Highest ranking project type that covers the largest geographic area and matches non-renewing project type * Jesica Vail – Motion to approve * Michelle LaJoie – Second * Abstain: Adam Traviss and Tina Allen * Approved * Coordinator will contact renewal applicant to confirm continued interest in additional funds and request New Project application in esnaps |
| 3:40 – 3:45 | **Wrap up** |
| **Adjourn** | **3:45pm** |
| **Next Project Evaluation Committee Meeting**  TBD | |
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*Drafted 8/14/18 C Soulard*