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|  | Michigan Balance of State Continuum of Care **Project Evaluation Committee Meeting**August 13, 20183:00 p.m.Webinar: **https://attendee.gotowebinar.com/register/5356199819074044162** |

**Meeting Minutes**

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| 3:00-3:05 | **Welcome and Introduction*** Attendees: Adam Traviss, Anne van den Goor, Becky Zemla, Christina Soulard, Janet Irrer, Jesica Vail, Lori Pieri, Michelle LaJoie, Nicole Schalow, Tina Allen
* Absent: Becky Zemla, Betsy Huggett, Candace Morgan, Michelle Edwards, Prudence Anguilm, Randy Horstman, Rose Meyer
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| 3:05-3:10 | **Review/Approve Agenda (action item)*** Tina Allen – Motion to approve
* Michelle LaJoie – Second
* Approved

**Review/Approve Minutes (action item)*** Michelle LaJoie – Motion to approve
* Tina Allen – Second
* Approved
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| 3:10-3:20 | **Set-Up Discussion: What is available for reallocation** * Project type and amount:
* PSH
* $119,519
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| 3:20-3:30 | **Review Renewal Projects Seeking Additional Funds, Plus HUD CoC Program Coverage within the BoS CoC** * What resource is most needed in the BoS CoC?
* Where is this resource needed?
* Who can best deliver it?
* CoC has established priority to serve the chronically homeless population
* Non-renewing project is a first-year renewal PSH project; need to consider another PSH project to possibly continue housing those assisted under project during FY17
* When reallocating funds, need to ensure that grant dates between the projects align
* Non-renewing project current covers Region 2; consideration for project to establish/continue coverage
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| 3:30-3:40 | **Confirm Recommendation for Reallocation** * Action Needed: Group vote to confirm reallocation
* Motion: move reallocated funds to MDHHS PSH Dedicated Plus project, ensure least disruption in service delivery by aligning project dates or establishing new project dates
* Highest ranking project type that covers the largest geographic area and matches non-renewing project type
* Jesica Vail – Motion to approve
* Michelle LaJoie – Second
* Abstain: Adam Traviss and Tina Allen
* Approved
* Coordinator will contact renewal applicant to confirm continued interest in additional funds and request New Project application in esnaps
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| 3:40 – 3:45 | **Wrap up**  |
| **Adjourn** | **3:45pm** |
| **Next Project Evaluation Committee Meeting**TBD |
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*Drafted 8/14/18 C Soulard*